2019-2020 DETAILED PROGRAM TIMELINE

**November 30**
- All kits and materials received from NEED
- All kits shipped will be based on selections made at the first training/online application. Materials should be opened, verified, and any questions should be directed to Emily at ehawbaker@need.org

**December 15**
Educational Energy Audit Dates Available for scheduling

**December**
Begin teaching *Science of Energy* and basic energy sources

**January/February**
- Continue energy activities (transformations, sources) with continuous assessment
- Brainstorm STEM Challenge
- Plan for community energy fair/carnival

**March/April**
- Finish energy activities
- Work on STEM Challenges
- Finalize planning/execute community energy fair/carnival
- Continuous assessment of student activities

**June 1**
Final Project submission
- Submit project presentation/video/performance via program management software
- Science of Energy, Energy Sources, Electricity, and Energy Efficiency Curriculum continues to be used and assessed

**June 1**
Program Wrap-up
- Print/copy Student Evaluations for each student. Once students have completed the evaluations, mail evaluations to NEED. Be sure to label your school clearly:
  - The NEED Project
  - attn: Kim Swan
  - 8408 Kao Circle
  - Manassas, VA 20110
- Complete Leader Evaluation and email to Kim Swan at kswan@need.org.

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**Workshop Calendar**

<table>
<thead>
<tr>
<th>Program Location</th>
<th>Workshop 1</th>
<th>Workshop 2</th>
<th>Workshop 3</th>
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</thead>
<tbody>
<tr>
<td>Washington, D.C. Schools</td>
<td>October 24 Clyde’s Gallery Place</td>
<td>November 19 Pepco Edison Place</td>
<td>December 17 Pepco Edison Place</td>
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<td></td>
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<td>Gallery</td>
<td>Gallery</td>
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<tr>
<td>Prince George’s County</td>
<td>October 19 Comfort Inn &amp; Suites</td>
<td>February 8 Comfort Inn &amp; Suites</td>
<td>April 25 Comfort Inn &amp; Suites</td>
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<tr>
<td>Schools</td>
<td>Bowie</td>
<td>Bowie</td>
<td>Bowie</td>
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<tr>
<td>Montgomery County</td>
<td>November 9 Lathrop E Smith Center</td>
<td>February 1 Lathrop E Smith Center</td>
<td>April 18 Lathrop E Smith Center</td>
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<tr>
<td>Public Schools</td>
<td>Rockville</td>
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